



P.O.Box 23008, Windhoek
13 Tommie Muller Street
Northern Industrial Area
Windhoek, Namibia

Tel: (+264) 83 336 1000
Cellular: (+264) 81 129 1313 or (+264) 81 367 0296

Credit Application

Registered Name of Company/ CC: _____

Trading Name: _____

Nature of Business: _____

Please tick the appropriate box

Sole Owner Partnership Company Subsidiary / Associate Company Close Corporation Other

Physical / Street Address: _____

Postal Address: _____

Tel No : _____ Fax No: _____ Cell No: _____

E – Mail Address: _____

Registration No. of Company or CC _____ Date Business Commenced: _____

Proprietor / Partners / Directors / Members:

Name	Address	Contact Number

***Please attach copies of all Identity Documents, proof of Company or CC registration and proof of VAT registration to complete your application.**

Applicants Contact Person: Finance Dept. / Accountant: _____

Email address: _____ Tel. no. _____

(Note: Whom does statement go to? Our system can ONLY take 1 x contact in this regard)

Buyer: _____

Creditors Clerk: _____

Name in which bank account is opened: _____

Bank: _____ Branch: _____ Account No _____

Trade References: (Names)

Telephone No:

1. _____ (Code:) _____

2. _____ (Code:) _____

3. _____ (Code:) _____

Credit limit required (2 x estimated monthly purchases): _____

1. The **PURCHASER** shall be jointly and severally liable to the **SUPPLIER**, the one to pay, the other to be absolved.
2. The **PURCHASER** hereby chooses as *domicilium citandi et executandi* the addresses as set out hereinabove to which all correspondence, accounts, notices and documents of whatsoever nature may be sent. The **PURCHASER** further undertakes to notify the **SUPPLIER** in writing of any change in the **PURCHASER** *domicilium* with 7 (seven) days' notice of such change, provided that any new *domicilium* selected by the **PURCHASER** shall be situated in the Republic of Namibia.
3. The **PURCHASER** hereby undertakes to pay the **SUPPLIER** account(s) within 30 (thirty) days from date of statement.
4. In the event of any account not being paid within 30 (thirty) days from receipt thereof, the **PURCHASER** consents to interest at the rate of 2,5 % (two comma five percent) per month be charged as from the date of such account to date of payment.
5. The **PURCHASER** acknowledges that the **SUPPLIER** may withdraw my/our credit facilities at any time without prior notice.
6. The **PURCHASER** agrees that ownership of all products remain with the **SUPPLIER** until payment thereof in full. The **PURCHASER** undertakes to return all unpaid products upon demand thereto or prior to any application for sequestration/winding-up/liquidation.
7. The **PURCHASER** agrees that a statement by the **SUPPLIER** shall be *prima facie* proof of the amount due and owing by The **PURCHASER** to the **SUPPLIER**.
8. The **PURCHASER** hereby renounces all benefits from the legal exceptions *non numeratae pecunia, non causa debiti, errore calculi*; and revision of accounts, the full effect of which exceptions the **PURCHASER** have acquainted themselves with.
9. The **PURCHASER** admits that I/we do not have a counterclaim against the **SUPPLIER** and that the **PURCHASER** shall not withhold, defer or deduct any amount from any payment due to the **SUPPLIER**, whether or not the **SUPPLIER** is indebted to the **PURCHASER** or not.
10. In the case of any legal proceedings, which might arise out of or in connection with this acknowledgement of debt, the **PURCHASER** consents to the jurisdiction of the Magistrate's Court in terms of Section 45 Act 32/1944.
11. The **PURCHASER** further consents in terms of Section 58 of the Magistrate's Court Act, Act 32 of 1944 to judgement being granted against the **PURCHASER** in favour of the **SUPPLIER** for payment in the amount due to the **SUPPLIER** plus costs, plus interest calculated at the rate of 2,5 % per month less any payments made by the **PURCHASER** and specifically waive any prior notice of such application for judgement against the **PURCHASER**.
12. The **PURCHASER** undertakes to pay all costs on a sliding scale as between attorney and own client, as well as collection commission payable by the **SUPPLIER** to his attorneys.

Initial:.....

FORM OF GUARANTEE

I/We, the undersigned, _____

Being Director(s), Member(s), Owner(s) of and/or Shareholder(s) in _____

Hereinafter called the Company do hereby commit myself/ourselves jointly and severally as Surety(ies) and Co-Principal Debtor(s) for the due fulfillment of all terms and conditions of any agreement of whatever nature which the Company may have in the past entered into or may have in the future from time to time enter into with:

WINDHOEK STATIONERS CC
P.O. Box 23008, Windhoek

and whether such agreement has been or in future may be ceded by any of the above Companies or not, and in addition do guarantee the payment of all amounts now due or which may become due from time to time by the said Company apart from any specific agreement to:

WINDHOEK STATIONERS CC

Dated at _____ this _____ day of _____ 20_____

AS WITNESSES:

1) _____

AS WITNESSES:

2) _____

Signature: _____

Applicant / Purchaser

For office use ONLY:

1. Bank credit rating: _____ Contact person @ bank: _____

2. Account approved / declined for the following reasons: _____

3. Credit facilities granted in the amount of N\$ _____

4. Approved by: (Name) _____ Signature: _____

5. Date processed: _____ / _____ / 20_____